



BEHAVIOUR MANAGEMENT POLICY 2019

AIMS & BELIEFS

We seek, through this Policy, to protect personal and school community safety, heal destructive behaviours, restore relationships, encourage reconciliation, enhance well-being, foster responsibility, enable personal growth and promote the common good.

At Saint Joseph's, we believe in the importance of being preventative and restorative in managing student behaviour. We believe in the importance of actively promoting and encouraging positive behaviour and we use negative and punitive consequences as a last resort. We value each child as an individual and recognise their God-given dignity. We always consider the best interests of the individual child when addressing their behaviour.

ENCOURAGING POSITIVE BEHAVIOUR

Making Jesus Real

Through the implementation of the Making Jesus Real (MJR) program, we create an inclusive and compassionate school culture, where all are encouraged and taught how to relate to others in the way Jesus would want. This is integral to the management of student behaviour.

Student Engagement

We believe that in order to prevent misbehaviour, both in the classroom and playground, engaging students in positive activities is crucial. We continually review our lessons and outdoor environment to maximise the chances of positive interaction between all individuals in our school.

Positive Behaviour in Schools

We implement the Positive Behaviour in Schools (PBS) program. Through this program, we make clear and explicitly teach the desired routines, procedures and behaviours for students in all areas of school life.

The PBS program is based upon the '4 Pillars of Behaviour' as outlined below. All that we do in managing student behaviour can be linked back to these pillars.

4 Pillars

- Safety
- Compassion
- Responsibility
- Respect

Incentives

A range of incentives should be offered to encourage the desired student behaviours. Both class-based incentives and whole-school incentives are used to recognise positive behaviours.

ANTI-BULLYING PROCESSES

Saint Joseph's School takes measures to minimise the number and severity of bullying incidents. We will:

- Encourage acknowledgement and greeting of each other. Names are to be used by all staff and students when addressing people. When we do this, we acknowledge the humanity in the person we are speaking to.
- Conduct regular and explicit teaching about bullying in classes, especially at the beginning of the year.
- Make students aware of their responsibilities with regard to the Bullying Policy through classroom teaching and by communicating information frequently to parents via the school newsletter, parent nights etc.
- Implement lessons to help develop resilience to bullying.
- Have duty teachers attend to instances of inappropriate behaviour and inform class teachers.
- Treat information regarding bullying confidentially.
- Encourage students to express themselves to those who hurt them appropriately.

Please refer to our 'Dealing With Bullying and Harassment Policy' for more detail on school processes in regard to bullying and harassment.

ADDRESSING UNDESIRABLE BEHAVIOURS

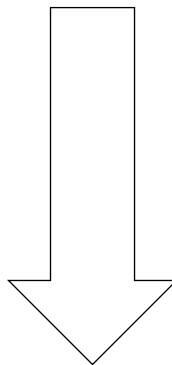
The following is a list of minor and major incidents that are possible within the school setting.

Minor Incidents	Major Incidents
<input type="checkbox"/> Calling out	<input type="checkbox"/> Defiance to complete work
<input type="checkbox"/> Talking over teacher	<input type="checkbox"/> Destroying property
<input type="checkbox"/> Name calling/ Teasing	<input type="checkbox"/> Using inappropriate language
<input type="checkbox"/> Dishonesty	<input type="checkbox"/> Using inappropriate gestures
<input type="checkbox"/> Rough play	<input type="checkbox"/> Refusing to follow teacher instruction
<input type="checkbox"/> Disrespectful tone/attitude	<input type="checkbox"/> Using physical aggression
<input type="checkbox"/> Disrupting others with noises	<input type="checkbox"/> High level bullying/teasing
<input type="checkbox"/> Not following PBS rules	<input type="checkbox"/> Stealing
<input type="checkbox"/> Using inappropriate language (within context)	
<input type="checkbox"/> Refusing to work	

The following is a possible process for addressing misbehaviour. This process is a guide only and may be different depending on the needs and circumstances of the individual child/ren involved.

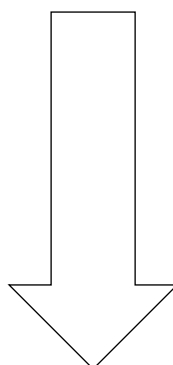
Playground – Minor

Verbal warning
Time out and complete Reflection Sheet 5 min K – 3 10 min 4-6 (record in behaviour book and mark against student name) Teacher/Principal to discuss with student how they can make better behavioural choices in the future.
Return to play but any other incident results in a complete sit out and recorded in behaviour book again



Playground – Major

Time out immediately sitting at silver bench near office for the remainder of play time. Complete Reflection Sheet Incident needs to be written on an 'incident report form' Principal to call parents. (mark behaviour against student name in behaviour book) Teacher/Principal to discuss with student how they can make better behavioural choices in the future.
Miss out on following 2 play sessions



Minor Incident

1 st Tally *Write behaviour in book	<input type="checkbox"/> Sit out 5/10 mins
2 nd Tally *Write behaviour in book	<input type="checkbox"/> Sit out 5/10 mins
3 rd Tally *Write behaviour in book	<input type="checkbox"/> Sit out 5/10 mins + call home by class teacher. <input type="checkbox"/> Child must miss following rec or lunch session
4 th Tally *Write behaviour in book	<input type="checkbox"/> Sit out for remainder of play time <input type="checkbox"/> Principal to call parents <input type="checkbox"/> Miss out following rec or lunch session
5 th Tally *Write behaviour in book	<input type="checkbox"/> Sit out for remainder of play time <input type="checkbox"/> Principal to call parents <input type="checkbox"/> Miss out following rec or lunch session
6 th Tally *Write behaviour in book	<input type="checkbox"/> Sit out for remainder of play time <input type="checkbox"/> Principal to call parents and arrange a meeting with parents and class teacher. <input type="checkbox"/> Miss out following <u>2</u> recess or lunch session

Major Incident

*Complete incident form by the end of the day. Mark student tally in playground behaviour book.	<input type="checkbox"/> Send to office <input type="checkbox"/> Principal to call parents <input type="checkbox"/> Miss out following <u>2</u> recess and/or lunch sessions
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IN SCHOOL SUSPENSION

In the case of serious misconduct or a series of misdemeanours and following a review by members of the leadership team, it may be decided that an in-school suspension is warranted.

- This will be held at the school in the administration area under supervision.
- The student will sit and complete work.
- There is to be no contact with other students.
- Recess and lunch breaks will be taken at different times to the rest of the school.
- Duration of in-school suspension may range from a half a day to three days.

OUT OF SCHOOL SUSPENSION

St Joseph's policy on 'Out of School Suspension' is guided by the policy of the Catholic Commission of WA, which states:

"Suspension means temporary withdrawal of a student's rights of attendance at school. It is a disciplinary measure which may be invoked by the Principal, where a student's conduct and behaviour are deemed prejudicial to the good order or reputation of the school."
(Catholic Education Commission WA Policy, July 2001)

Parents will be notified of a pending or proposed suspension so that steps can be taken to avoid this course of action. The Principal will work in partnership with the leadership team, parents and key staff members, taking into account all previous circumstances prior to invoking an out of school suspension.

Please note: If an action is deemed serious enough then the leadership team may choose to go directly to this form of consequence for a student's inappropriate action.

In extreme cases, where exclusion for disciplinary reasons is necessary, Saint Joseph's is guided by the CEWA policy 'Exclusion of Students for Disciplinary Reasons'.

